

Directorate of Rural Development Department,
Himachal Pradesh, Shimla-171009

Tel.No. 0177-2623820 & 2623830,2623819
Email Id:rddhimachal@gmail.com
Dated Jan.,2025

Last date of receiving application:
For Non-Tribal Areas: 25.01.2025
For Tribal Areas: 31.01.2025

ADVERTISEMENT

It is notified for information of all concerned that 04 posts of JOA (IT) (on contract basis) are to be filled up in the Rural Development Department by direct recruitment from amongst the Persons with Benchmark Disabilities (PWBD) for which application on the prescribed format are invited from the desirous and eligible candidates who are bonafide residents of Himachal Pradesh. The applicant should possess minimum 40% permanent disability certificate issued by the Competent Medical Board i.e. District Medical Board or above.

A. The detail of post(s) and eligibility conditions are as under:-

1	Name and address of Department	Rural Development Department, HP, Block No.27, SDA Complex Kasumpti Shimla-171009	
2	Telephone No	0177-2623820 & 2623830,2623819	
3	Name of the Post and Pay an allowances /emoluments / JOA(IT) On contract basis	No. of Posts	Breakup of the posts
4	JOA(IT)(Class-III, Non Gazetted) (Rs. 12360/- per month as contractual amount .	4	a) Blind and Low Vision(UR), b) Deaf & Hard of Hearing (UR), c) One Arm, One Leg, Both Arms, Both Leg, One Arm and One Leg, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, Muscular Dystrophy(UR), d) Autism Spectrum Disorder (M), Specific Learning Disability, Mental Illness, Multiple Disabilities involving(a) to (d) above (UR)
Functional requirements :			
JOA(IT)		S=Sitting, ST=Standing, W=Walking, BN=Bending, Reading and writing, SE=Seeing, H=Hearing C= Communication, MF=Manipulation with fingers.	
Qualifications required :-			
5.	(ii) Essential	JOA(IT)	(iii) Should have passed 10+2 Examination from a recognized Board of School Education/University. OR Matriculation from recognized Board of School Education with one/two year's Diploma/Certificate from an Industrial Training Institute (ITI) in information Technology IT) & Information Technology

		<p>Enabled Sectors (ITES) as notified by Director General of Employment & Training Govt. of India) from time to time or three years Diploma in Computer Engineering/Computer Science/IT from a Polytechnic as approved by All India Council for Technical Education (AICTE).</p> <p>(iv) Computer typing speed of 30 words per minute in English or 25 words per minute in Hindi.</p> <p>Provided that visually impaired persons selected/recruited under 1% quota will be exempted from acquiring Diploma in Computer Science/Computer Application/Informaticn Technology and passing of typing test instead they shall be imparted necessary basic training including computer training course by the Department concerned through Composite Regional Centre (CRC), Sundernagar or National Institute for the Visually Handicapped (NIVH), Dehradun or Composite Training Centre (CTC), Ludhiana. They shall have to complete the above training for which three chances will be afforded. If the incumbent fails to qualify the same his/her services shall be terminated. However, the incumbents already in the service shall be afforded sufficient number of chances to complete the aforesaid training:</p> <p>Provided further those differently abled persons who are otherwise qualified to hold clerical post as certified being unable to type, by the Medical Board, may be exempted from passing the typing test.</p> <p>Explanation:- The term, "differently abled persons" does not cover visually impaired persons or persons who are hearing impaired but cover only those whose physical disability/deformity permanently prevents them from typing.</p> <p>The above criteria for grant of exemption from passing the typing test shall also be applicable to the Skill Test Norms on Computers.</p>
		The Candidate/Applicant should be bonafide resident of Himachal Pradesh.
	(ii) Desirable	Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh
6.	Age Limit	The age of the applicant should be between 18 and 45 years as on 01.01.2025. The relaxation in upper age limit is permissible up to 5

years in respect of Persons with Benchmark Disabilities.

R&P Rules also provided as under:-

“Provided that the upper age limit for direct recruits will not be applicable to the candidates already in service of the Government including those who have been appointed on adhoc or on contract basis:

Provided further that if a candidate appointed on adhoc or on contract basis had become over-age on the date he/she was appointed as such, he/she shall not be eligible for any relaxation in the prescribed age-limit by virtue of his/her such adhoc or contract appointment:

Provided further that upper age limit is relaxable for Scheduled Castes/Scheduled Tribes/ Other Backward Classes and other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government:

Provided further that the employees of all the Public Sector Corporations and Autonomous Bodies who happened to be Government Servant before absorption in Public Sector Corporations/ Autonomous Bodies at the time of initial constitution of such Corporations/ Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not, however, be admissible to such staff of the Public Sector Corporations/ Autonomous Bodies who were/are subsequently appointed by such Corporation/ Autonomous Bodies and who were/are finally absorbed in the service of such Corporations/ Autonomous Bodies after initial constitution of the Public Sector Corporations / Autonomous Bodies.”

7.	Whether women are eligible	No gender bar,
Other documents required to be submitted by the candidate(s) for completion of selection process and weight age as per letter No. SJE-B-B(15)-03/2014-I dated 28.08.2017 of the Department of Social Justice & Empowerment., H.P. as under:-		
Weight age of marks		Maximum Marks
		Class-III
XI.	Weight age for essential education qualification as per the R&P Rules (% of marks obtained in educational Qualification prescribed for the posts would be divided by 10)	10
XII.	Weight age for maximum disabilities as certificate by the medical Board/ Authorities (40% to 59%) = 2 marks (60% to 79%) = 4 marks (80% to 100%) = 6 marks	6
XIII.	Weight age for maximum additional qualification. (% of marks obtained would be divided by 25)	4
XIV.	Belonging to notified Backward Area or Panchayat, as the case may be. (Issued by SDO (c), Tehsildar/Naib-Tehsildar)	1
XV.	Land less family/ family having land less than 1 Hectare to be certified by the concerned Revenue Authority. (Issued by SDO (c), Tehsildar/Naib-Tehsildar)	1
XVI.	Non employment Certificate to be effect that none of the family member is in Government/Semi Government. (Issued by SDO (c), Tehsildar/Naib-Tehsildar)	1
XVII.	BPL family having family annual income (from all sources) below 30,000/- or as prescribed by the Govt. from time to time. (Issued by BDO)	2
XVIII.	Widow/divorced/ destitute/ single woman. (Issued by BDO) on the	1

	basis of pariwar register	
XIX.	Single daughter/Orphan. (issued by BDO) on the basis of pariwar register.	1
XX.	Training of at least 6 months duration related to the post applied for form a recognized University/Institution,	1
XI	Experience up to maximum of 5 years in Govt./Semi Govt. organization relating to the post applied for (0.4 mark only for each completed year in case of Class III posts.	2
	Total weight age or marks	30
XII	Certificate of Bonafide Himachali. (Issued by competent authority)	
XIII	Certificate of category (SC/ST/OBC/EWS) (Issued by competent authority)	
XIV	Employment Registration Certificate.	
XV	Self-addressed envelope along-with postal stamps	
XVI	Place of work (Name of town/village and district in which it is situated)	Anywhere in Himachal Pradesh.
XVII	Probable date by which the vacancy will be filled up.	At the earliest
XVII	Particulars regarding interview/test of applications c) Date of time of document verification d) Designation and address of the person to whom applicant should report.	Evaluation date(s) will be intimated to the candidate by the department, however, the candidates may contact on telephone numbers as mentioned above.
XIX	Application Fee	N/A

B. Other Eligibility conditions:-

12. The application must be submitted on the prescribed format only and self attested recent passport size photograph must be pasted in the space provided in the application form.
13. The date of determining the eligibility of candidate in terms of essential qualification etc shall be reckoned as on the closing/ last date.
14. The applicant should possess minimum 40% permanent Disability Certificate issued by the competent Medical Board i.e. Medical Board or above. Such certificate in the event of selection for the post will be subject to verification by the competent authority.
15. The candidate/Applicant should be bonafide resident of Himachal Pradesh.
16. Incomplete application or received after due date or not in accordance with the prescribed format shall not be considered and will be rejected straightway without any information to the candidate. No correspondence will be entertained to that respect. Therefore, the candidates are advised to ensure their eligibility for the post and submission of complete application form along with relevant documents/ certificates.
17. The Department will not be responsible for any kind of postal delay.
18. No TA/DA will be admissible.
19. All the documents/ certificates in original will have to be produced at the time of evaluation, failing which the candidature of the applicant will be cancelled/ rejected.
20. In case of any objection, the decision of the Special Selection Committee shall be final.
21. The Department reserves the right whether to fill up the post or withdraw the advertisement at any point of time.
22. Disputes, if any, shall be subject to Court jurisdiction at Shimla.

C. Application Form:-

Application form as prescribed can be obtained from the o/o Director Rural Development Department.

D. How to apply:-

The application must be submitted on prescribed format only along with passport size latest photograph pasted thereon. Application form dully filled in all respect along-with self-attested photocopies of all relevant/ requisite documents/certificates as mentioned above, be sent through REGISTERED POST/BY HAND to the following address:-

The Director of Rural Development Department,
SDA Complex, Block No-27, Kasumpti, Shimla,
Himachal Pradesh, Pin-171009.

The envelope containing application form should be super-scribed as follows:-

"Application for the post of(name of the post)."

E. Last date for applications:-

The applications along with relevant supporting/essential documents should reach in the Directorate of Rural Development Department, Himachal Pradesh, SDA Complex, Block No-27, Kasumpti Shimla-171009 on or before 25-01-2025 from Non-Tribal Areas positively and on or before 31-01-2025 from Tribal Areas of Himachal Pradesh. The applications received after the last date and incomplete applications shall be rejected summarily

F. Mode of Selection/Selection Procedure:-

Selection for appointment to the post(s) being filled up shall be made on the basis of weight age / merit of evaluation process as mentioned in Table-A above as per the Department of Social Justice & Empowerment, HP letter No. SJE-B-B (15) -03/2014-I dated 28th August, 2017. The date of evaluation/verification of documents will be intimated separately through post and the same will also be made available on the official Website of the Department. Hence, the candidates are advised to visit the website <https://hppanchyat.nic.in/> after 3rd week of Feb., 2025, for Evaluation Schedule.


Director,
Rural Development Department
H.P. Shimla-09

Endst.No: RDD-II-B(15)02/2022 725- 786 Shimla-171009

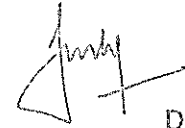
Copy forwarded to the following for information and necessary action please:-

03/08/2025

1. The Secretary, Rural Development Himachal Pradesh Shimla-2
2. The Director Labour Employment, H.P. Himrus Bhawan, Near Himland Hotel Shimla.2
3. The Director, Empowerment of SCs, OBC and Minority & specially Abled H.P. Shimla-9
4. The Director, Information & Public Relation Department, Shimla-2 with the request to Publish the same in 03 leading news papers (Hindi & English) in Himachal Pradesh.
5. The Station Director, All India Radio Shimla for wide publicity.
6. The Additional Director (Publication) Information and Public Relation Department Shimla-3 with the request to publish it in "Giri Raj" at the earliest.
7. The Officer on Special Duty, Director of Sainik Welfare, Himachal Pradesh at Hamirpur.
8. The Regional Employment Officer, Regional Employment Exchange Shimla/

Mandi and Dharamshala H.P. and it is requested that photo copy of this advertisement may kindly be forwarded to all the Employment exchange under your control for necessary action.

9. The District Employment Officer, Distt. Employment Exchange Shimla, Bilaspur, Chamba, Hamirpur, Kullu, Kaza, Keylong, Nahan, Reckongpeo, Solan, Una, Mandi, Dharmashala, HP.
10. Incharge Employment Exchange Theog, Rampur, Jubbal, Suni, Chopal, Palampur, Nurpur, Lambagaon, Nagrota Bagwan, Nagrota Suryan, Baijnath, Indora, Sunder Nagar, Jogindernagar, KArsog, Sarkaghat, Anni, Banjar, Arki, Nalagarh, Kasauli, Bhaoranj, Nadaun, Ghumarwin, Rohru, Kumarsain, Gohar, Jawali, Dehra, Amb, Chirgaon, Lahaul & Spiti, Mashobra, Barsar, Bharwain & Dodra Kwar, HP.
11. The Officer In Charge (Placement) Special Recruitment Cell for PWDs, Directorate of labour & Employment
12. Office Notice Board.
13. Guard file.



Director,
Rural Development Department
H.P. Shimla-09

APPLICATION FORM FOR THE POST OF
 (Name of the post) FROM THE PERSON(S) WITH BENCHMARK DISABILITIES UNDER
 " SPECIAL RECRUITMENT DRIVE-2023" IN THE RURAL DEVELOPMENT DEPARTMENT
 HIMACHAL PRADESH SHIMLA-171009.

Paste your recent
 passport size
 photograph (self
 attested)

1	Name of the applicant (In Capital Letters)							
2	Father's /Husband's Name (In capital Letters)							
3	Gender (Male/Female)							
4	Date of Birth							
5	Age as on 01.01.2025 _____ Years _____ Months _____ days							
6	Name of Employment Exchange with Registration No.				Name _____ No. _____			
7	Category to which belong i.e. SC/ST/OBC (Proof of the same be attached)							
8	Nationality							
9	Religion							
10	Whether Himachali Bonafide? (Yes/No)							
11	Mobile No							
12	Nature of Disability							
13	Percentage of disability (40% & above)							
14	Email id							
15	Detail of Education Qualification							
	Sr. No.	Name of Examination	Roll No.	Year of passing	Name of Board/University/ Institute	Max. Marks	Marks obtain ed	%age
	i	12 th or its equivalent						
	ii	Bachelor's degree						
	iii							
	iv							
	v							
	vi							
	Vii							
	viii							
	Note:- self attested copies of education certificates to be attached.							
16	Experience relating to the post applied for, if any(Yes/No) (Proof of the same be attached)							
17	Have you ever been debarred or disqualified by any Public Service Commission/							

	Recruitment Board from any of the Examination Selection? (Yes/No) detail if yes.	
18	Have you ever been convicted by any court for any offence? (Yes/No)	
19	Permanent Home address (with Pin Code)	
20	Correspondence address (with Pin Code)	
21	Whether other additional documentation(s) attached as under:-	
	xiii) Essential Education qualification as mentioned above or as per R&P Rules (Matric Pass certificate is compulsory for age proof)	Yes/No
	xiv) Certificate of disabilities form Persons with Benchmark disabilities with more than 40% disability. (As certified by the Medical Board/Authorities)	Yes/No
	xv) Certificate(s) of maximum additional qualification.	Yes/No
	xvi) Certificate of belonging to notified backward Area or Panchayat as the case may be. (Issued by SDO(c) /Tehsildar /NaibTehsildar)	Yes/No
	xvii) Land less family/ family having land less than 1 Hectare to be certified by the concerned revenue authority. (Issued by SDO(c) /Tehsildar/NaibTehsildar)	Yes/No
	xviii) Non-employment Certificate to the effect that none of the family member is in Government /Semi- Government service. (Issued by SDO(c) /Tehsildar/NaibTehsildar)	Yes/No
	xix) BPL family having family annual income (from all sources) below Rs.40000/- or as prescribed by the Govt. from time to time. (Issued by BDO)	Yes/No
	xx) Widow/divorced/ destitute/ single woman. (Issued by BDO)	Yes/No
	xxi) Single daughter/Orphan. (Issued by BDO)	Yes/No
	xxii) Training of atleast 6 months duration related to the post applied for form a recognized University/Institution.	Yes/No
	xxiii) Experience up to maximum of 5 years in Govt./Semi Govt. organization relating to the post applied for, if any	Yes/No
	xxiv) Admit Card.	Yes/No
22	Certificate of bonafideHimachali. (Issued by competent authority)	Yes/No
23	Certificate of category. (SC/ST/OBC/EWS) (Issued by competent authority)	Yes/No
24	Employment registration certificate with registration No.	Yes/No
25	Self-addressed envelope alongwith postal address.	Yes/No
26	If employed, then indicate	Designation..... Department..... Period of Services.....

27	List of documents attached	
	1.....	8.....
	2.....	9.....
	3.....	10.....
	4.....	
	5.....	
	6.....	
	7.....	

Signature of the Applicant

Declaration

I, _____ S/D/W/o Sh. _____ hereby solemnly declare that I have read and understand all the conditions as per advertisement and I am a bonafide resident of Himachal Pradesh and all the statements/ particulars furnished by me in this application form are correct and true to the best of my knowledge and belief and nothing has been concealed therein. In the event of any information being found false or incorrect, suppressed or ineligibility is detected at any stage, my candidature may be cancelled/rejected without any notice besides legal action/criminal proceeding in the matter under prevailing laws.

Dated:

Place:

Signature of the Applicant

Name in block letters.....